

# Development Fund Proposal Application Guidelines

## Special points of interest:

- Grant Applications for next round of funding due Feb 28, 2020
- Proposal should target populations in developing countries.
- Only IFHE members, organizations or partners can apply.

## IFHE Development

### Review Panel:

The review panel will consist of a member from each region of IFHE.

**Recommended that Grant applications should be submitted in PDF format. Applications must include all requested information to be reviewed by the panel.**

Spring 2019

## IFHE Development Fund Grants Available

At each of our International Congresses, held every four years, the IFHE Development Fund Committee solicits and awards small grants to IFHE members, organizations and partners to help meet the intent of the IFHE Mission. Projects targeted to serve the educational needs of populations in developing countries are eligible for funding. Proposed projects should extend the programs of Home Economics to new or needy audiences. Grants range from USD\$1000 to USD\$5000. The next round of proposals should be received by **Feb 28, 2020.**

**All proposals must be communicated in English in electronic form (by e-mail), although hard copy attachments can be mailed. Attach only materials that will demonstrate the capacity of the organization.**

## The IFHE Development Fund is...

The IFHE Development fund is a set of funds administered in individual countries or regions that collect, manage and disperse resources in the form of small grants to support the Mission of IFHE. At the 2016 Congress in Daejeon, South Korea, four proposals were funded:

One grant was to improve the nutritional status of elementary school children in five schools in Santa Maria, Philippines. A second assists a group of IFHE professionals and two NGOs in Western Honduras work to establish a home ec program for youth and young adults.



INTERNATIONAL FEDERATION  
FOR HOME ECONOMICS

**Inquires and proposals should be submitted to:**

IFHE Development Fund Grant Chair

Dr. Roxie V Godfrey

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# Projects

Applied Science of the University of Goroka in Papua, New Guinea. The fourth grant focuses on a set of 15 villages in the Thar desert of Rajasthan, India. Gravis, a multipurpose NGO has been working with desert families to establish water catchment systems to provide water for



household use. In 2012, two projects were funded - one in India and the second in Nigeria.

Project proposals should address an important need among a target audience that at the same time, extends or strengthens the capacity of home economists or home economics organizations. Projects may be extensions of existing programs or pilot efforts to reach new audiences or address new issues.

Funding may be requested to:

- Conduct an evaluation of an existing program that could be expanded or bring visibility to Home Economics.
- Match funding with other organizations to accomplish a major intervention.
- Pilot a new initiative or add a dimension to an existing initiative.
- Invest in the capacity building of home economists to better serve audiences.
- Extend or build the capacity of an IFHE Organization to meet their goals.
- Gain visibility for the work of home economists in addressing UN issues & themes.

## IFHE Development Fund Project Application Guidelines

# Proposal Format

### Title Page: (one page)

- Title of the project
- Organizational Name(s) including name of sponsoring home economics organization
- Name & Title of principle contact person
- Mailing Address
- Phone & Fax Number
- Email Address
- Date of Request
- Amount of Request
- Grant period
- Brief abstract (250 words) summarizing the purpose of the project.

be served and issues to be addressed.

- Goals or project objectives and expected outcomes—what will be accomplished?
- Results—How will you know if the project is successful? What data will describe the results or impacts? How will that data be secured (evaluation techniques)?
- Activities and timelines—what major activities will take place and in what sequence?
- Organizational structure and administration—who will be in-charge of the project and what organizations will be involved (titles and qualifications). List key persons to be responsible for various activities. How are IFHE

members or organizations involved? Note how this proposed project will contribute to the organization’s mission or to the strengthening of Home Economics.

### Budget: (1-2 pages)

- List major expenditures by line item descriptions.
- Note total cost of project and funding sources including portion of funding being requested from IFHE.
- If multiple years or phases are involved, provide a summary of each year’s budget.
- Note the name of the organization which will receive and manage the funds.

*“Home Economics, a force for sustainable development throughout the world.”*

- Organizations must be able to receive US Dollars, and if possible handle international electronic transfer of funds. All requested funds must be used by the end of the three-four year cycle or returned. Amendments to the budget can be requested.

### Narrative: (3-4 pages)

- Situation statement including the need for the project, target population to